

CERS Regulator User Group Notes and Action Items 4/5/2011

Last Updated: 04/05/2011 (Cathie Gause)

Action items:

- Review Agenda and email Dan or Cathie with comments
<http://cers.calepa.ca.gov/TempDocs/RegUserGroup/2011/04122011/04122011Agenda.pdf>
- Review Hazardous Waste Minimally Required Fields Document when posted
- April 12, 2011 8:30-10:30 CERS Regulator User Group Meeting

Agenda/Minutes from March 15, 2011

Minutes were revised to delete reference to field #482b: ~~Contractor License # (#482b) and...~~
Contractor License # 482b will be required; ICC Certification # (#482c)...will not be required

Minimally - required Fields in CERS2 for UST UPCF Forms

[http://cers.calepa.ca.gov/tempdocs/regusergroup/2011/04052011/MinRequiredUSTFields\[1\].pdf](http://cers.calepa.ca.gov/tempdocs/regusergroup/2011/04052011/MinRequiredUSTFields[1].pdf)

Dan reviewed fields and asked for questions and comments from group.

Minimally required fields for UST UPCF form

- a. **Certification Form**-All fields required but the signature field
 - i. Unanimous vote to make field #482b a minimally required field.
 - ii. Unanimous vote to make fields 484, 485, 486, 487, 488 and 489 (all the cross-hatched fields except the signature block) minimally required.
- b. UST Monitoring Plan
 - i. Section 8, **Recordkeeping**
 1. Unanimous vote to add text: **"(required)"** to 490-08a and 490-08h similar to fields 490-69b and 490-69c
 2. Unanimous vote to make fields 490-08a and 490-08h non minimally required fields.

CERS2 Facility Submittal Regulatory Status Fields

[http://cers.calepa.ca.gov/tempdocs/regusergroup/2011/04052011/CERS2StatusFields2\[1\].pdf](http://cers.calepa.ca.gov/tempdocs/regusergroup/2011/04052011/CERS2StatusFields2[1].pdf)

Dan reviewed fields and asked for questions and comments from group.

a. Submittal Status Field

Two fields were changed/added

Draft – Business/Organization has begun preparing/entering program element data
business has not submitted. Regulators have read only access

Not Applicable – Regulator has reviewed the submitted program element and
determined the business/organization is not required and should not submit the data to
the regulator.

b. Facility Regulator Status

Dan reviewed what the screens would look like in CERS2.

Question from group – Will this area be accessed by PA or CUPA's only? Answer: These
settings will be accessible to both.

Questions and Answers

CERS 2 Question, Inspection and Enforcement Data related: When will Regulator User Group be able to view proposed web user interface for CERS2? Answer: May have high level information for next meeting, draft screenshots will likely not be available until later this summer

Fire Hazard Category Question: will this field be mandatory for submission in jurisdictions where CUPA does not require? Answer: No. If the chemical is has an approved chemical record in the CERS Chemical Library it will be provided by the Library. If submitter is creating a new chemical record for submission the fire hazard category is not a minimally required field.

Adjournment

Meeting was adjourned at 10:15